# **Undergraduate Research Day 2017**

Undergraduate Research Day is hosted by the Maryland Center for Undergraduate Research and each year our Gemstone Junior teams participate as a way to practice giving poster presentations in a conference setting and to demonstrate their progress toward completion of the Gemstone Honors Thesis. Your team's participation is also mandatory for your GEMS 397 grade.

Your team will be responsible for submitting the <u>presentation proposal form</u> to the Center for Undergraduate Research and submitting an electronic poster file to the Gemstone staff for approval and printing. Once your poster is approved, Gemstone staff will submit the poster for printing. If edits need to be made, you will have to resubmit the file by the printing deadline. As long as you have met all of Gemstone's poster requirements and submit by the deadline, then Gemstone will pay to have your poster printed. We will pick up the completed posters and display them at Thesis Conference on April 21<sup>st</sup>. You will then need to pick up your posters from the Gemstone office anytime between April 24<sup>th</sup> and April 25<sup>th</sup> as you are responsible for setting them up at Undergraduate Research Day.

We will again be holding a competition for a Gemstone Best Poster award. The winning team will be announced during the Spring Awards Reception on Sunday, April 30<sup>th</sup>.

## Timeline:

April 1<sup>st</sup> – submit electronic poster file to <u>gemstone.program@gmail.com</u> for approval. It is also strongly recommended that prior to submitting you also submit the poster to your mentor for critique. The Gemstone team may request edits, which will be due back by April 12<sup>th</sup>.

# April 1<sup>st</sup> – submit team information for Thesis Conference booklet via online formhttp://go.umd.edu/tcposter17

April 12<sup>th</sup> – Last day to submit final electronic poster file to Gemstone for printing at gemstone.program@gmail.com

\*Please note: If you do not submit by the deadline, you will be required to submit your poster for printing yourself and we will not pay for it. Furthermore, you will also not be eligible for the Best Poster award.

April 17<sup>th</sup> – last day to submit URD proposal form to Maryland Center for Undergraduate Research: <a href="http://www.ugresearch.umd.edu/documents/2017URDProposalForm.pdf">http://www.ugresearch.umd.edu/documents/2017URDProposalForm.pdf</a>

April 21<sup>st</sup> – Thesis Conference; your posters will be on display. It is not required that you attend, but it is strongly encouraged.

April 26<sup>th</sup> – Undergraduate Research Day, Stamp Student Union Ballroom

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Plan to have at least one team member present for the entire event (official schedule will be announced by Maryland Center for Undergraduate Research, plan on participating from noon-4:00 PM)

## Poster Submission Instructions:

- Use the attached template. All posters must identify the team's name and/or thesis title in
  the banner as well as feature the Gemstone and Honors College logos in the position they
  hold on the template. Any other institutional acknowledgements (logos for grant
  organizations, affiliated university programs) can be displayed along the bottom of the
  poster.
- Posters must list all team members' names and mentor's name.
- Teams have broad latitude to determine poster layout and content but we suggest that you cover the following:
  - o Research Problem Statement
  - Research Question and Hypothesis
  - o Description of Data and Data Collection
  - o Initial Analysis
  - Future Research Goals
- Prioritize images and figures over text. Posters should be easily legible from 4-5 feet away.
- Your poster will be 36" x 48" the attached power point template is already set to these dimensions.
- Each team should designate one person to be the contact person for the Engineering Copy Center and provide a phone number if the copy center has questions during production.
- Electronic files must be submitted to Gemstone as a pdf and the file's title should contain the word Gemstone, your team name, your team delegate's name, and their phone number: "gemstone teamname\_kristanskendall\_301\_314\_7449.pdf".
- Gemstone will submit all files for printing. Gemstone staff will pick up posters from the engineering copy center and take posters to Thesis Conference. At the end of the event, staff will collect the posters and return them to the Gemstone office.
- You must pick up your poster from the Gemstone office between Monday, April 24<sup>th</sup> and Tuesday, April 25<sup>th</sup>. Your team is responsible for taking your poster to Undergraduate Research Day and setting up.
- At the conclusion of Undergraduate Research Day, Gemstone staff will collect the posters and take them back to the suite for framing.